

# **Governors' Annual Report**



**2022-2023**

# **Governors' Annual Report to Parents 2022-2023**

## **Introduction**

This report had been prepared to provide details of the core functions completed by the LGB during the 2022-2023 academic year under several key headings.

## **Composition of the Local Governing Board (“LGB”)**

For the 2022-2023 academic year, the LGB of Redhill Primary Academy comprised of the following members: -

- Fiona Seddon (Chair)
- Dara Carroll (Deputy Chair)
- Phillip Nicholls
- Yogesh Patel
- Ian Rawlings
- Duncan Marshall (appointed 14 November 2022)
- Danielle Dobson (appointed 14 November 2022)
- Shannon Rogers (appointed 14 November 2022)

The LGB continues to undertake processes of self-evaluation to highlight development needs and to assist with governor recruitment. The LGB is cognisant of the requirement to have an appropriate range of skills amongst governors, principally to enable the LGB to meet its core functions and to effectively support the Headteacher to address the Academy's priorities. The composition of the LGB has changed during the year, with additional governors being appointed to fill several vacancies which had previously arisen.

## **Ofsted**

The LGB is delighted and rightly proud with the outcome of the ungraded Ofsted inspection which was carried out on 13-14 December 2022. Ofsted's report highlights many of the Academy's strengths, provides examples of exceptional practice and identifies evidence that the Academy might be judged to be "Outstanding" under the framework of its next graded inspection.

## **Nursery**

A new state-of-the-art nursery building has been established on the Academy's site this year. Although supply chain issues affected the availability of some building materials and caused the completion date to be delayed, the Academy was excited to be able to officially open the provision on 17 April 2023 after months of watching the facilities take shape. The LGB is very grateful to the TTMAT Board for its generous financial support of £1.4m to enable the Academy to create the best possible facilities for its current nursery children and those who will be able to attend the provision in future years.

## **Core Function report**

### **1. Vision and strategic direction of the Academy**

During the year, the LGB has: -

- Continued to work with the Headteacher to further support the Academy's transition to TTMAT's systems and controls and to promote further collaboration with other affiliated schools.
- Reviewed the Academy's vision, aims and values, as clearly published via the Academy website.
- Undertaken, as far as practicable, monitoring and evaluation assessments of areas specifically relating to the Raising Attainment Plan and ensured that improvement plans have continued to be focussed on those areas identified for improvement.
- Reviewed data and reports from monitoring sessions within the Academy to identify strengths and weaknesses and to ensure these were documented in the Academy Improvement Plan.

- Agreed, reviewed, and monitored performance targets for the Headteacher, ensuring that these were appropriate and relevant to the Academy Improvement Plan.
- Considered, reviewed, and updated key policies to ensure these remain appropriate in accordance with statutory guidance, including those relating to Safeguarding & SEND, Health & Safety, Behaviour and Pay & Performance Management Policy.
- Sought out and acted upon the views of pupils and parents through direct discussion and through questionnaires. The collated results of the parental questionnaires have been analysed.
- Attended relevant training courses to improve their skills in order to support the whole academy community and ensure that we continue to be effective in our role.

## **2. Holding the Headteacher to account for the performance of the Academy:**

During the year, the LGB has: -

- Reviewed the Inspection Summary Report, and internal assessments to determine the areas of strength and weakness, and actively challenged the Headteacher to ensure robust systems are in place to address areas of weakness.
- Actively questioned the Headteacher regarding progress towards the Academy Improvement Plan to ensure that resources have continued to be directed effectively to areas of need.
- Monitored teaching and learning within the Academy, where possible, to ensure that the quality of teaching remained good with many outstanding features.
- Undertaken interim monitoring visits to monitor progress towards priority areas, which includes scrutinising of pupils' books to gain an understanding of pupil data and tracking methods, pupil progress and attainment. Other monitoring visits have also been carried in the areas safeguarding and health and safety.

- Carried out comprehensive audits of the safeguarding provision and safeguarding records, such as the Single Central Register.
- Continued to specifically consider the progress and attainment of disadvantaged pupils and pupils with SEND.
- Reviewed reports provided regarding the Curriculum provision, Pupil Premium provision, Schools Sport Funding, teaching standards, Behaviour and Safety, Progress and Attainment, to gain a clear and broad understanding of the context of the work and help to shape strategic questions and decisions.

### **3. Financial management:**

During the year, the LGB has: -

- Worked in collaboration with the TTMAT finance team to set a budget which clearly demonstrated that expenditure plans were appropriate in line with the Academy's priorities.
- Ensured that resources for intervention support have been maintained and continued to have a positive impact.
- Ensured that all expenditure had followed 'best value' principles.
- Ensured that strategic expenditure plans have been formulated to appropriately allocate other grant income to have a positive impact on pupil outcomes.
- Reviewed the termly risk management reports to identify potential problems before they occur so that risk-handling activities may be planned to mitigate adverse impacts on achieving the Academy's objectives.

### **4. Statutory responsibilities:**

During the year, the LGB has: -

- Completed an audit for the Academy website to ensure that it remained current and compliant with statutory regulations,

including, but not limited to, the publication of key policies and governance information, the allocation of funding, safeguarding procedures and the provision for SEND pupils.

- Continued to have a Designated Governor for Safeguarding to ensure that all safeguarding responsibilities continued to be met through comprehensive auditing of the provision.
- Updated the Academy Safeguarding policy to include the requirements of new statutory guidance and other topical issues.
- Maintained a robust schedule for monitoring compliance of the LGB's statutory duties in respect of policies.
- Ensured that there has been a named Governor with responsibility for Health & Safety and to overview Health and Safety audit reports.
- Maintained a schedule of business interests in respect of Governors and reviewed the termly schedule prepared to record interests declared by the Academy's senior leadership team.

### **Plans for 2023-2024**

Redhill Primary Academy continues to be successful and a popular choice of local school. The LGB, the Headteacher and all staff continue to be committed to driving improvements in pupils' progress and attainment.

The LGB will continue to undertake routine monitoring activities during 2023-2024, as broadly set out in this report, and it will continue to provide support to the Headteacher to ensure that pupils are provided with an appropriate learning environment and every opportunity to reach their best possible potential. The LGB will also review progress towards the Academy's improvement targets and monitor the operation of the new nursery provision.

As part of this report, the LGB would like to take this opportunity to express its gratitude to the Headteacher, Senior Leadership team and all members of the teaching and administrative/support staff for their hard work and commitment again during the year. The LGB also wishes to thank members of the TTMAT executive team for their

continuous support which has contributed to the Academy's achievements this year.

To discuss any aspect of this report, or to find out about future opportunities to join the Local Governing Board, please contact the Chair of Governors via the Academy.

Fiona Seddon  
**Chair of Governors**

September 2023