

The Academy Day

Breakfast Club 8am – 8.40am 7.45am – 8.40am	Breakfast Club for registered children only. <ul style="list-style-type: none"> 8am-8.40am Nursery and Reception Breakfast Club 7.45am-8.40am Years 1, 2, 3, 4, 5 and 6
School Office 8.30am or 8:45am	The office is open daily. <ul style="list-style-type: none"> 8.45am Monday and Tuesday and 8.30am Wednesday to Friday.
8.40am until 8.50am	Doors open for children to enter the building. Registration complete.
8.50am	Start of day.
8.51am onwards	Late children will enter school via the main reception entrance, where their parents will sign them in. The Admin Team will address persistent lateness.
10.10am -10.25am	KS1 Break time
10:25am – 10:40am	KS1 Assembly KS2 Break time
10.40am-11.00am	KS2 Assembly
Lunchtime	Reception 11.55am-12.55am, Year 1 and Year 2 12 -1.00pm, KS2 12.05pm – 1pm.
1pm	Afternoon registration.
Optional	KS1 may have an optional afternoon break at the discretion of the class teacher.
3.05pm for Reception 3.10pm for Year 1,2,3,4, 5,6	End of the school day. <ul style="list-style-type: none"> All children from Reception to Year 4 to be handed directly to their parent/carer or known adult. Year 5 and 6 children can depart from the classroom independently but are reminded to come back into the Academy if the expected adult they are due to meet isn't on the playground or in the agreed meeting place. Some Year 5 and 6 children may have permission to walk home which will be communicated to the class teacher by the office staff. Any child not collected after 10 minutes at the end of the Academy day should be taken to the office. An administrator needs to be informed that the child has not been collected. The parents/carers will be contacted so that pick up can be arranged.
Activity Clubs run until 4.05pm or 4.20pm as advised on timetable	<ul style="list-style-type: none"> Run by teachers, TAs or external club providers.
Annexe After School Club 3.05pm or 3.10pm - 6pm	Annexe After school club for registered children only. <ul style="list-style-type: none"> 3.05pm or 3.10pm-4pm all children are in the Nursery building. 4pm-6pm Nursery and Reception children remain in the Nursery building. 4pm-6pm Years 1, 2, 3, 4, 5 and 6 children move to the hall.